

2nd September 2016



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Dear Sir or Madam

BUDGET SCRUTINY COMMITTEE – MONDAY 12TH SEPTEMBER 2016

You are hereby summoned to attend a meeting of the Budget Scrutiny Committee of Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on Monday 12TH September 2016 at **1400** hours.

Register of Members' Interest - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 2.

Yours faithfully

A handwritten signature in black ink that reads "Sarah Steuberg".

Assistant Director of Governance and Monitoring Officer
To: Chairman and Members of the Budget Scrutiny Committee

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BUDGET SCRUTINY COMMITTEE

AGENDA

Monday 12th September 2016 at 2pm in the Council Chamber, The Arc, Clowne.

Item No.		Page No.s
	PART A – OPEN ITEMS	
1.	To receive apologies for absence, if any.	
2.	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4 (b) of the Local Government Act 1972.	
3.	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of: a) any business on the agenda b) any urgent additional items to be considered c) any matters arising out of those items and, if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes of a meeting held on 7 th March 2016.	3 to 7
5.	Update from Scrutiny Chairs.	Verbal Update
6.	Business Rate Retention Consultation Paper. https://www.gov.uk/government/consultations/self-sufficient-local-government-100-business-rates-retention	8 to 25 and Presentation
7.	Financial Update.	26 to 53 and Presentation
8.	CCTV.	Presentation
9.	Joint Venture / Housing Company Update.	Presentation
10.	Housing Working Group Update.	Verbal Update

BUDGET SCRUTINY COMMITTEE

Minutes of a meeting of the Budget Scrutiny Committee of the Bolsover District Council held in the Council Chamber, The Arc, Clowne, on Monday 7th March 2016 at 1000 hours.

PRESENT:-

Members:- Councillors A. Anderson, R.J. Bowler, P.M. Bowmer, G. Buxton, J.A. Clifton, C.P. Cooper, Mrs P.A. Cooper, H.J. Gilmour, R.A. Heffer, D. McGregor, C. Moesby, T. Munro, S. Peake, J.E. Smith, S. Statter, R. Turner, K.F. Walker, D.S. Watson and J. Wilson.

Officers: - B. Mason (Executive Director – Operations) and A. Bluff (Governance Officer).

Also in attendance at the meeting was C. Millington (Scrutiny Officer).

Councillor S.W. Fritchley in the Chair

0846. APOLOGIES

Apologies for absence were received on behalf of Councillors J.E. Bennett, D. Bullock, M. Dixey, A. Joesbury, E. Stevenson and B. Watson.

0847. URGENT ITEMS OF BUSINESS

There were no urgent items of business to consider.

0848. DECLARATIONS OF INTEREST

There were no declarations of interest made.

0849. MINUTES – 21ST JANUARY 2016

Moved by Councillor A. Anderson and seconded by Councillor S. W. Fritchley,
RESOLVED that subject to Councillor T. Buxton being changed to Councillor G. Buxton, the Minutes of a Budget Scrutiny Committee held on 21st January 2016, be approved as a correct record.

(Governance Manager)

0850. CHANGE TO ORDER OF BUSINESS

The Chair consented to a change in order of business to that stated on the agenda. Agenda Item 7; CCTV, would be heard before agenda items 5 and 6, Update from Scrutiny Chairs and Local Government Budget Survey.

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0851. CCTV

Committee considered a detailed report of the Executive Director – Operations regarding a review of the future of BDC funded CCTV systems across the District. A slide presentation was also provided to Members in relation to the report.

Members were asked to note that the draft report was a discussion report for Budget Scrutiny Committee and was intended to progress to Executive following the discussion.

The report noted that as compliance with legislation concerning the operation of CCTV systems was becoming increasingly challenging, the Council may struggle to demonstrate that existing arrangements had a sufficiently positive outcome to justify the continued use of CCTV.

The replacement CCTV system was procured in 2012 and whilst the original tender aimed to provide a system that was the same quality as a town centre based system, with 24/7 monitoring, tenders came in significantly over budget.

As part of the negotiations to secure an affordable system and to maximise the contributions made by parish councils, (which excluded Bolsover as the Town Council did not consider it appropriate to make a contribution towards funding the scheme), a reduced scheme was proposed in March 2013. Costs were minimised by reducing the quality of the hardware, frequency of monitoring and increased reuse of existing kit.

A key fundamental change was the switch from hard wired to Wi-Fi links between the cameras and the monitoring centre. The system as commissioned was operational but problematic in that it did not meet expectations in respect of output quality, system downtime and providing robust data links. There had also been issues concerning where the appropriate location of the cameras was and with the monitoring service which was provided by a third party. In overall terms the picture which emerged was one of a service which fell significantly below expected standards.

Officers continue to work with the supplier to address performance issues and to secure improvements that would enable the system to meet the expectations of the Council and its partners. It was noted that the Council had only paid for those periods where there had been an acceptable level of monitoring.

As there was a general reluctance to undertake further investment in the system, with some of the partners in the town and parish councils withholding agreed contributions, it was necessary to consider the options in order to resolve the issues identified.

In terms of background information it was noted that while when CCTV was first introduced, the areas the cameras were currently based at enjoyed a significant night-time economy, that, over recent years there had been a decline in the number of pubs operating and a reduction in customers. This trend away from an active night time economy clearly works towards undermining the basis on which CCTV was originally installed.

The Surveillance Camera Code of Practice stated that cameras must be used “in pursuit of a legitimate aim” and to meet an identified “pressing need”. The Council was also required to publish performance statistics to demonstrate that need.

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A table in the report, which provided crime and anti social behaviour statistics in the relevant Safer Neighbourhood Areas since TIS took over the contract in 2013, suggested that since the contract had been in place there had been a 2.4% increase in crime in these areas and a 3% reduction in anti social behaviour.

A further table in the report suggested that from November 2013 to September 2015, a total of 66 incidents were recorded on CCTV. Moreover, the number of incidents had declined during the period from around 5 or 6 incidents per month to less than 2 incidents per month. There was no information on the number of prosecutions that had been successful as a result of the CCTV information and overall there was no substantive evidence that the CCTV system was acting as a deterrent to crime.

All aspects of CCTV were covered by the Data Protection Act 1998, Regulation of Investigatory Powers 2000 (RIPA), Protection of Freedoms Act 2012 and the Human Rights Act 1998 (because the Council is a public authority). The Information Commissioner's Office Code of Practice for surveillance cameras and personal information (May 2015) governed how CCTV must operate and this year the Council had been asked to complete a Surveillance Camera self assessment tool under the Surveillance Camera Code of Practice (June 2013) and report back to the Surveillance Camera Commissioner.

By contrast to the other schemes, the CCTV system at the Riverside Depot was designed for the security of the building and the people who worked at the Depot and not designed to monitor public areas.

During 2012, there were incidents of theft and damage in the Depot yard totalling almost £25k. Since the installation of CCTV and the move of Central Control to the Depot there had been a significant decrease in thefts with only minor issues arising.

The system at the Depot worked well but was monitored through the control centre at Chesterfield. With some minor investment, the system could be monitored within Central Control at the Depot and therefore saving on the ongoing revenue cost. A recommendation in the report was that the system be retained with the monitoring carried out by Central Control regardless of the decisions made on the other schemes.

With regard to the other schemes, officers considered that the current CCTV system did not provide value for money for the Council and that a reinvestment of current resources into deployable camera kits was likely to be both cheaper and provide better outcomes in terms of addressing criminal activity and anti social behaviour.

The potential costs of the various options were outlined in the report along with four recommendations that;

- The Council sought to conclude the current arrangements in respect of CCTV at the earliest opportunity,
- The CCTV system at the Riverside Depot be retained with monitoring being switched from Chesterfield to Central Control at the Depot and with consideration given to introducing a system on the Arc site at Clowne.
- The Assistant Director - Community Safety to write to the parish councils at Clowne, South Normanton and Creswell and also the Town Council at Shirebrook, to ask if they wished to take over the operation of the CCTV. If this was accepted, the

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equipment would be gifted to the relevant council on an “as seen” basis, while if the parishes did not wish to take responsibility for the systems, the equipment to be removed and disposed of appropriately.

- On conclusion of the above matters, a further report be brought back to Executive setting out the options for acquiring deployable camera kits for use by Environmental Health and the CAN Rangers and to consider whether installing upgraded CCTV at the Arc would be an appropriate option.

Members asked various questions.

Members noted that there were no views from the Safer Neighbourhoods Team or the Police and Crime Commissioner (P&CC) in the report to assist with evaluating the effectiveness of the current CCTV installations. .

A lengthy discussion took place.

Members felt that the report did not provide enough evidence to enable them to make a balanced, reasonable judgement regarding the options available in relation to the CCTV. They also felt a wider debate was necessary with the relevant people and that mobile cameras needed to be looked into further.

Moved by Councillor T. Munro and seconded by Councillor S.W. Fritchley

RESOLVED that (1) further evidence be presented to Members to enable a balanced, reasonable judgement to be made regarding the options available in relation to the CCTV, with a wider debate taking place with the relevant people,

(2) a more detailed look into mobile cameras

(Executive Director – Operations/Governance Manager)

0852. UPDATE FROM SCRUTINY CHAIRS

Customer Service and Improvement Scrutiny Committee

Councillor Bowler, Chair of Customer Service and Improvement Scrutiny Committee, advised the meeting that there was no further update since the last meeting of Budget Scrutiny Committee.

Healthy, Safe, Clean and Green Scrutiny Committee

Councillor Peake, Chair of Healthy, Safe, Clean and Green Scrutiny Committee, reported that the Committee had received a presentation from the Joint Housing Ambition Project, which highlighted to young people the financial burdens of running a home and to dispel the myths that young people could leave home and immediately be given a council house. Committee Members had felt the presentation was good. The presentation had also been provided to secondary schools in the District.

The project aimed to raise awareness of issues that could lead to homelessness amongst 13-17 year olds and the Ambition Mediation Service was a prevention tool to prevent 16 to 25 year olds having to leave the family home due to conflict. Similar schemes quoted an 80 - 87% success rate in preventing crisis homelessness. Comments from young people

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included that it was a successful presentation which made them think about their future. It was planned to receive a presentation to a future Member Development meeting. Councillor Peake had also attained a copy of a directory from a course she had attended in relation to raising awareness of mental health in young people. The directory included useful information and contact telephone numbers and this could be copied and passed on to community centres, parish councils etc. Members were welcome to a copy of the directory.

The next meeting of Healthy, Safe, Clean and Green Scrutiny Committee would receive a presentation on the Five/60 programme.

Growth Scrutiny Committee

Councillor Fritchley, Chair of Growth Scrutiny Committee, advised the meeting that the Committee was actively discussing ways to assist the Executive and officers in having a 'business like' approach to bringing income into the Council.

The Committee had met informally to discuss ideas of how to support the Authority and increase revenue income streams. Councillor Fritchley was due to meet with the Chief Executive officer to discuss some of these ideas.

0853. LOCAL GOVERNMENT BUDGET SURVEY

Members considered a document of the Council's external auditors, KPMG, in relation to a local government survey on budget monitoring. A slide presentation was also provided to Members in relation to the document.

The document was aimed at helping KPMG clients to take a fresh look at their approach to budget setting and monitoring.

Budgets would need to become more flexible and responsive to changes within financial years and the document highlighted numerous points for councils to consider, including;

- Measures used to balance budget
- Pay and Pension Increases
- Factors Impacting on Budget
- Level of Reserves
- Assets

A Member felt that the Government was answerable to the questions highlighted in the document as the Government had control over new homes bonus, national non domestic rates, devolution, 1% rent reduction and council tax etc. He also noted that the Council's Audit Committee looked at the issues raised in the document. The Executive Director – Operations added that KPMG also attended Audit Committee and Members were always welcome to ask questions at those meetings.

In respect of assets and risk, a Member referred to Pleasley Vale and felt that this needed to be looked at. The Executive Director – Operations replied that both a joint venture being looked at and also other options in respect of Pleasley Vale as it was a longer term risk.

The meeting concluded at 1120 hours.

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Agenda Item 6 - Business Rate Retention Consultation Paper;

Attached are the;

- **Slides from a Presentation to Growth Scrutiny Committee held on 23rd August 2016 and**
- **Draft Minutes from Growth Scrutiny Committee held on 23rd August 2016**

BUSINES RATE RETENTION
Growth Scrutiny Committee:
23rd August 2016

Dawn Clarke / Bryan Mason

Business Rate Retention

- No financial exemplifications therefore debate needs to be about issues of principle.
- Will it be too controversial / difficult to implement during current parliament?
- Consultation ends on 26th September (seeking delegated powers from Executive to respond).
- Welcome Scrutiny's views / comments.

Business Rate Retention

Actually 2 Consultations

- One on Business Rate Retention
- Second on the 'Needs' Element in the system (Fair Funding Review)
- Proposals potentially amount to a fundamental reform
- Tight financial settlements give limited scope for getting it wrong (Contrast HRA localisation)
- Debate will be about 'who gets what'

Business Rate Retention

- Key Proposal is that 100% of NNDR income will be retained locally.
- Tension between providing an incentive to growth and recognising that authorities need to be able to fund core services.

Incentivise Economic Growth

- Under new system all of economic growth retained locally.
- But system will be reset probably every 5 years potentially removing much of benefit of growth to reflect 'need' in the national system.
- Business Rates Retention – not localisation, remains a national system.

Incentivise Economic Growth

- Where will Counties fit in a two tier system, currently District 40%, County Tier 8% of growth.
- Does system need to incentivise upper tier.
- Given financial capacity (ability to invest need external funding to secure growth).
- What does this mean for Combined Authority/
LEP / Two Tier working.

Managing Risk

- Managing Risk in the system from economic decline / closure / revaluation
- A central solution with safety nets, or
- A Pool arrangement between authorities
- Derbyshire Pool a clear option
- If Risk is managed to what extent should reward be managed across a wider area.

Fiscal Neutrality / Public Sector Reform

- Reform must be fiscally neutral ie additional resources from retaining NNDR locally matched by additional responsibilities.
- What additional responsibilities would local government seek.
- Unitaries / Counties seem set to gain additional responsibilities, rather than Districts.

Fiscal Neutrality / Public Sector Reform

- Boundary between Health and Social Care
- Local Authorities keen to avoid demand led services
- A particular risk for District Councils which have limited financial capacity.

Fiscal Neutrality / Public Sector Reform

- Government is seeking public sector reform.
- Focus on reform will be delivering 'austerity agenda' ie reducing costs.
- No 'one size' fits all ie different models for different structures.
- Government wants 'pilot' schemes to test the new system.
- Would we want to be a 'pilot'

Incentivising Growth

- For District Council's incentives may not increase as part of benefit goes to County, and as system resets on a regular basis.
- Economic prosperity likely to reduce need.
- Growth still remains crucial to fund local services and to benefit the local economy.

Promoting Growth Locally

- Limited financial and operational capacity of District Council.
- Coalite, Joint Venture Company, House Building, Town Centre Regeneration, Tangent Extension, engagement with local business.
- Growth reflects central government investment in infrastructure
- Partnerships / External Funding / Market Led Growth.

SPECIAL GROWTH SCRUTINY COMMITTEE

Minutes of a special meeting of the Growth Scrutiny Committee held in the Council Chamber, The Arc, Clowne on Tuesday 23rd August 2016 at 1000 hours.

PRESENT:-

Members:-

Councillor S.W. Fritchley in the Chair

Councillors G. Buxton, S. Statter and J.Wilson

Officers:-

B. Mason (Executive Director – Operations), D. Clarke (Assistant Director – Finance and Revenues & Benefits), C. Millington (Scrutiny Officer) and A. Brownsword (Senior Governance Officer)

222. APOLOGIES

Apologies for absence were received from Councillors T. Alexander, J.A. Clifton, M. Dixey and B. Watson

223. DECLARATIONS OF INTEREST

There were no declarations of interest.

224. TO DISCUSS THE GOVERNMENT CONSULTATION ON BUSINESS RATE RETENTION

The Chair opened the meeting by commenting that this was an important Consultation Paper and that the Council needed to consider ways to ensure that all members were given the opportunity to input into the process.

The Executive Director – Operations gave a presentation which outlined the main points of the consultation document and covered:

- Business Rate Retention
- Incentivising Economic Growth
- Managing Risk
- Fiscal Neutrality/Public Sector Reform
- Incentivising Growth

SPECIAL GROWTH SCRUTINY COMMITTEE

- Promoting Growth Locally

The Executive Director – Operations noted that the prospect of 100% NNDR Business Rate retention was bringing shire and districts together as they were concerned that national funding could shift towards London and the Unitary authorities. .

The Chair noted that under the proposals, the Government would retain control of strategic matters e.g. setting the multiplier. A discussion took place regarding where the balance between incentive and need would rest in the new system. The Executive Director – Operations noted that the current system had provided Bolsover District Council with relatively good financial outcomes compared to others in the sector. .

While Bolsover District Council had invested in promoting economic growth, it only had a limited financial capacity. Accordingly partnership work and external funding were key factors in securing economic growth. There was a need to manage the risk of NNDR localisation as the Government currently provided a 'safety net' to offset any losses due to any large business contributors relocating or going bankrupt. The Assistant Director – Finance and Revenues & Benefits noted that the option of a Derbyshire wide pool was worth exploring. It had the advantage of operating within a distinct geographical area where we had a good understanding of the economic position.

The Chair noted that the national system had worked well for the last 25 years. The new proposals shifted liability and responsibility to local authorities and potentially puts them against each other in incentivising growth.

It was noted that the reform must be fiscally neutral and a discussion was held about what services local government should seek to assume responsibility for under the new arrangements. One risk identified was that the new services would go to the unitary or the upper tier authorities. While this might secure economies of scale there was a danger that Councils became too large with less accountability. There were some clear advantages around delivering services locally.

The Chair noted that the public did not want to see bigger local authorities. There was a conflict between representation of the people and economies of scale. The Executive Director – Operations noted that the consultation was Members opportunity to get involved in the debate and look to see where functions could fit.

The Committee then considered the questions raised in the Consultation Paper. It was noted that this was made more difficult by the absence of any details about what the options. In a number of cases the Committee took the view that the issues were largely technical, or that insufficient detail had been given to provide a constructive

SPECIAL GROWTH SCRUTINY COMMITTEE

response. There were, however, a number of areas in which the Committee provided views which would inform the Consultation response, detailed below.

Question 1: Which of these identified grants/responsibilities do you think are the best candidates to be funded from retained business rates?

It was noted that there were many unknowns and many of the proposals could see costs increasing as a result of demand growing due to the demographic of the area (eg ageing population). At this stage the Committee had no definite views.

Question 2: Are there other grants / responsibilities that you consider should be devolved instead of or alongside those identified above?

It was noted that there may be opportunities to look at current arrangements with the DWP. The District Council already has a strong customer interface arising from its work with Housing and Council Tax benefits which could form the basis of wider service delivery either with DWP, or with other partners.

Question 3: Do you have any views on the range of associated budgets that could be pooled at the Combined Authority level?

The Committee were in favour of looking to move to continuing the principle of operating a Derbyshire wide NNDR pool in the new system. .

Question 5: Do you agree that we should continue with the new burdens doctrine post- 2020?

It was accepted that this should continue.

Question 6: Do you agree that we should fix reset periods for the system?

A discussion was held around a five years period as the most appropriate option as this would reduce the level of adjustment necessary. There were, however, concerns that this may reduce much of the benefit of economic growth after a limited 'reward' period'.

Question 7: What is the right balance in the system between rewarding growth and redistributing to meet changing need?

The Committee considered the issue and noted the conflict between the desire to retain the benefits of growth, whilst recognising that an equitable system had to recognise and address needs. The Committee expressed the view that any new system needed to reflect the 'needs' of individual authorities and their representatives.

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Question 9: Is the current system of tariffs and top-ups the right one for redistribution between local authorities?

It was felt that currently this worked well and there was no need to change.

Question 10: Should we continue to adjust retained incomes for individual local authorities to cancel out the effect of future revaluations?

It was felt that a full re-evaluation should take place every five years, but that adjustment should take place on a continual phased basis.

Question 11: Should Mayoral Combined Authority areas have the opportunity to be given additional powers and incentives, as set out above?

Members did not think that additional powers and incentives should be given to the Mayoral Combined Authorities.

Question 12: What has your experience been of the tier splits under the current 50% rates retention scheme? What changes would you want to see under 100% rates retention system?

The current system worked well although on the basis that 100% of growth is retained Members could see the potential advantages of County Council's receiving a higher share, provided this helped secure better economic growth

Question 13: Do you consider that fire funding should be removed from the business rates retention scheme and what might be the advantages and disadvantages of this approach?

Fire Authorities should continue to operate on a similar basis to the current scheme.

Question 14: What are your views on how we could further incentivise growth under a 100% retention scheme? Are there additional incentives for growth that we should consider?

Members noted that Local Government had always promoted growth and in that sense incentives in the system were not necessary, although appropriate resources were. It was also noted that the relationship between District Councils and Parish Councils needed to be considered in order to optimise growth.

SPECIAL GROWTH SCRUTINY COMMITTEE

Question 18: What would help your local authority better manage risks associated with successful business rates appeals?

The Committee took the view that the Government needed to deliver on its commitment to simplifying and making the current system less prone to fluctuation.

Question 19: Would pooling risk, including a pool-area safety net, be attractive to local authorities?

The Committee saw some benefits in managing risk locally but considered it important that any arrangements agreed were robust and secured many of the benefits arising from a national system.

Question 20: What level of income protection should a system aim to provide? Should this be nationally set, or defined at area levels?

A floor should be set below which income did not fall. Provided this was reasonable it was not crucial whether it was set nationally or locally.

What are your views on increasing the multiplier after a reduction?

Question 24: Do you have views on the above issues or on any other aspects of the power to reduce the multiplier?

The multiplier should be nationally set to provide a level playing field for all authorities.

The Chair thanked Members for their input and the meeting concluded at 1212 hours.

BUDGET SCRUTINY COMMITTEE
MONDAY 12TH SEPTEMBER 2016

Agenda Item 7 – Financial Update;

Attached;

- **Financial Outturn Report presented to Executive on 11th July 2016**

Bolsover District Council

Executive

11 July 2016

Financial Outturn 2015/16

Report of the Leader of the Council

This report is public

Purpose of Report

- To inform Executive of the financial outturn position of the Council in respect of the 2015/16 financial year.

1 Background Information

- 1.1 The Council has closed its financial accounts for 2015/16 by the end of May 2016, reflecting the accelerated timescale agreed with our external auditors. The draft Statement of Accounts 2015/16 are now subject to the independent audit from the Council's external auditors, KPMG. Until the accounts have been agreed by our external auditors, which will take place before 30 September 2016, there remains the possibility that they will be subject to amendment.
- 1.2 Members should note that the Council's Draft Statement of Accounts in respect of 2015/16 was authorised for issue by the Council's Chief Financial Officer (Executive Director – Operations) on 27 May 2016. The final audited accounts will be reported to and approved by the Audit Committee at its meeting of 21 September 2016.
- 1.3 International Financial Reporting Standards (IFRS) require that the main focus of the Statement of Accounts is on reporting to the public in a format which is directly comparable with every country that has adopted IFRS i.e. not just UK or even other local authorities. In contrast the focus of this report is on providing management information to Members and other stakeholders to assist in the financial management of the Council.
- 1.4 The following sections of this report will consider the 2015/16 outturn position in respect of the General Fund Revenue Account, the Housing Revenue Account (HRA), the Council's Capital Investment Programme and Treasury Management activities. Within the report consideration is given to the level of balances at the year end, to any impact on the Council's Medium Term Financial Plan of the outturn position, and an assessment of the impact which the closing position has upon the Council's budgets in respect of the current financial year.

2 Issues for Consideration

General Fund Revenue Account

- 2.1. The Council's original budget for 2015/16 approved by Council on 4th February 2015, included an unidentified savings target amounting to £0.350m. During 2015/16 the Council has worked to address this shortfall and the ongoing requirement to address its underlying budget position against the background of ongoing reductions in the level of central government funding. As a result of this programme of work the Council had reached a position whereby at the time of the Revised Budget in February 2016 a contribution to reserves of £1.317m was anticipated. The actual outturn position has further improved the underspend to one of £1.346m which has been allocated to the Transformation Reserve (£1.046m) and General Fund Balances (£0.300m). This funding is now available for Members to allocate to investments intended to enhance or protect service delivery during a period when the level of central government support to local government will continue to be reduced. While the following reports and attached appendices detail the outturn position, the main reasons underlying the favourable variances between the original budget and the outturn position were the careful management of service expenditure (both vacancy management and non employee costs), which generated savings of some £0.5m. Improvements in NNDR income (principally arising from membership of the Derbyshire NNDR pool generated additional income of £0.5m, while reduced debt charges and improved investment interest secured some £0.4m:
- 2.2. Where possible, officers will be bringing forward further reports intended to ensure that these budget underspends are captured and are used to reduce the planned level of spending in future years. This will help address the projected underlying shortfall of £1.4m p.a. which the Council is facing over the next three financial years. It needs to be recognised, however, that many of the savings identified in the 2015/16 outturn position do not reflect permanent changes in the Council's income and expenditure patterns. In particular the levels of increased income from business rates, the increase in planning income and rental income at Pleasley Vale reflect the wider national economic recovery. Over the past few years Government support from the Transitional Grant and Efficiency Grant has funded restructuring costs and investments in improving service efficiency thus avoiding the requirement to charge them to the General Fund. While Efficiency Grant continues to be available to the Council during the current financial year (2016/17) it is unlikely to be available beyond 2018/19 when local authorities are facing more significant levels of financial cuts.
- 2.3. While part of the Council's success in addressing the reduction in the level of Government Grant can be attributed to higher than anticipated levels of income arising from national economic growth, it also needs to be recognised that the Council has agreed a range of policies which have ensured that we are well placed to take advantage of such growth, and are able to promote improvements in service efficiency. The additional funding from the Growth Agenda combined with the cost reduction arising from the Transformation Agenda have combined to protect service delivery to local residents. In addition to the Growth and Transformation agenda, there is now an effective culture of financial management across the authority under which cost centre managers have worked hard to

minimise expenditure and to optimise the level of income. While the impact at the level of individual cost centres is often relatively limited, there is a more significant cumulative impact when overall income and expenditure trends are brought together.

- 2.4 The position in respect of the General Fund outturn is detailed in **Appendix A** attached. The appendix shows the Original Budget that was set in February 2015, the Revised Budget agreed in February 2016 together with the Adjusted Current Budget. The Adjusted Current Budget incorporates any further committee approvals since the revised budget and incorporates adjustments for virements and for a change in the use of specific resources such as grants or earmarked reserves. This ensures that this earmarked funding is only utilised in line with the actual expenditure incurred in the year. The actual expenditure for 2015/16 is then compared against this Adjusted Current Budget in order to provide details of any variances. Executive should note that **Appendix B** (attached) provides detailed variances at a cost centre level. Where appropriate a summary explanation of these variances is provided within **Appendix B**.
- 2.5 At the year-end two main decisions have been necessary in order to secure effective closure of the Council's Annual Accounts. As previously agreed through Council, both the savings of £1.046m, together with the Efficiency Grant received in the year have been transferred into the Transformation Reserve resulting in the balance on the Transformation Reserve being one of £5.571m at the year end. While the Council has other general fund reserves available - a General Fund balance of £2.001m and other General Fund earmarked reserves of £3.122m - the Transformation Reserve is effectively the level of reserves which are available to support new initiatives, service reorganisation and restructure. Given the ongoing impact of the austerity agenda Council has previously agreed that the Transformation Reserve will be utilised to facilitate an Invest to Save approach to help ensure that financial sustainability of the Council and the sustainability of the services provided to local residents. While the balance of the Transformation Reserve currently amounts to £5.571m Executive should note that there are a range of commitments against the reserve principally the agreement that £2m will be utilised to fund enhanced Leisure Facilities at Clowne. It is anticipated that by the end of July 2016 the level of uncommitted Transformation Reserve will have fallen to one of £1.7m. It needs to be recognised that initiatives to promote the Council's growth and transformation agenda are likely to come at significant cost and that the remaining Reserve may be fully utilised on a limited number of investments. **Appendix D** attached provides full details concerning the Council's earmarked financial reserves.
- 2.7 The second key decision has been to allocate an amount of £0.795m to the Non Domestic Rates Growth Protection Reserve. Council is aware that while the levels of economic growth generated within the Bolsover area have secured increasing levels of income from Non Domestic Rates, that the localisation of this income stream is accompanied by a transfer of financial risk from central to local government. In setting its budget for 2016/17 the Council undertook a calculation of the level of Non Domestic Rating income that it would receive in respect of 2016/17. That calculation reflected the position as at 31 January 2016. The additional income collected into the Business Rates collection fund is split between Bolsover District Council (40%), Central Government (50%), Derbyshire County

Council (9%) and Derbyshire Fire Authority (1%). At 31st March 2016, the Business Rates collection fund has a deficit of £1.618m. The share of the deficit relating to Bolsover is £0.647m. Accounting regulations mean the repayment to the collection fund to cover this deficit is delayed until the NNDR1 form is submitted to Central Government in January following the year end (January 2017). In order to offset the future impact of this on the General Fund, a transfer of £0.795m has been made at the end of the financial year to enable this reserve to reflect anticipated expenditure payable by the Council.

- 2.8 As outlined above Officers have commenced a piece of work to identify where the evidence from the 2015/16 outturn indicates that it is appropriate to reduce budgets for both 2016/17 and future years in order to secure a contribution to the Council's savings targets. The results of that work will be reported to a future meeting of Executive for consideration.

3 Housing Revenue Account (HRA)

- 3.1 The Housing Revenue Account recorded a small favourable variance of £0.032m against the Revised Budget. These savings have been transferred into the Development Reserve where they will be used to fund future investment in tenants homes. Full details are provided in **Appendix C** to this report. The Housing Revenue Account position shows overall expenditure was £0.075m below the revised budget (column C) and income £0.043m less than anticipated, giving a net cost of services favourable variance of £0.032m for the financial year 2015/16.
- 3.2 The net cost of service was then adjusted to take account of the reduced interest and depreciation costs, and transfers to and from reserves.
- 3.3 The HRA balance has improved – in line with the budget – by an amount of £10k with balances at the year-end amounting to £1.891m. This is an appropriate level to help secure the operational and financial sustainability of the HRA in the light of the HRA Risk Register.

Capital Investment Programme

- 4.1 The capital expenditure incurred by the Council in 2015/16 is detailed on a scheme by scheme basis in **Appendix E** (attached). It can be seen from the appendix that the Council's capital spend in the financial year was £6.811m (£2.362m General Fund and £4.449m HRA). Overall expenditure was £3.175m below the revised budget (£1.845m General Fund and £1.330m HRA).
- 4.2 General Fund Schemes
During the year the Council commenced work on the enhanced Leisure facilities at Clowne and acquired and refurbished premises for use as a contact centre within Bolsover town centre. Within the General Fund the majority of the under spend in the year relates to Vehicles (£1.344), the majority of which will be carried forward to 2016/17. Other General Fund schemes show a net underspend of £0.501m. With respect to the underspend of £1.845m on the General fund, £1.176 m is planned to take place in 2016/17 and accordingly it is recommended that Executive agree to allow the associated funding to be taken forward.

4.3 HRA Schemes

During the year the Council spent £1.270m on heating upgrades, £0.880m on reroofing work, £0.570m on External Wall Insulation and £0.424m on replacement kitchens. This work has secured significant improvements to tenant's homes. In addition the Council expended over £0.5m on progressing its agreed objective of building 100 new Council homes with building progressing and necessary land acquired. Again with respect to the underspend of £1.330m it is recommended that £1.142m be approved for carry forward into 2016/17.

4.4 Capital Financing

The Capital Programme was financed as follows:-

	Revised Budget 2015/16 £000	Actual 2015/16 £000	Variance £000
HRA			
Major Repairs Reserve	(4,394)	(3,471)	(923)
Capital Receipts (inc 1-4-1 receipts)	0	(87)	86
Prudential Borrowing	(547)	(420)	(126)
Revenue Contribution to Capital	(67)	(67)	0
External Grant	0	(139)	139
HRA Vehicle Reserve	(772)	(266)	(506)
Total	(5,780)	(4,450)	(1,330)
General Fund			
Prudential Borrowing – Gen Fund	(1,846)	(722)	(1,124)
Capital Grants and Contributions	(467)	(520)	53
Capital Receipts	(742)	(216)	(526)
Reserves	(1,152)	(859)	(293)
Revenue Contribution to Capital	0	(45)	45
Total	(4,207)	(2,362)	(1,845)
Grand Total	(9,987)	(6,812)	(3,175)

4.5 HRA Capital Financing

The spending on the HRA programme was £1.330m below the Revised Budget. Therefore officers have been able to utilise available Council resources when considering the financing of the programme. One key change is the use of £0.087m of capital receipts as a contribution towards the financing of 7 new houses at Creswell.

The Council has entered into an agreement with the Government to retain a greater proportion of its capital receipts from the sale of council houses on the condition that they are used to support the financing of new council housing. If the additional

amount of retained receipts is not applied to a particular scheme within a certain time period, the Council is obliged to repay the receipts plus interest. Therefore the application of these receipts in 2015/16 to this scheme satisfies the relevant conditions. Prudential borrowing of £0.420 was undertaken in 2015/16 for vehicles.

4.6 General Fund Capital Financing

Officers have sought to minimise the need to undertake prudential borrowing when completing the financing of this element of the capital programme. Prudential borrowing of £0.722m was undertaken in 2015/16 for vehicles, asset management plan and ICT schemes.

4.7 Capital Receipts

The table below summarises the capital receipts received and used by the Council in 2015/16:

Capital Receipt	Net Receipts in year £000	Available Capital Receipts £000
Available Receipts 1 April 2015		0
2015/6		
Sale of Council Houses (32 sales)	(1,306)	
Land at Sherwood Lodge	(2,612)	
Other Land Sales	(38)	
Less - Pooling Costs	451	
Less - Allowable Debt (used to repay HRA debt)	590	
Sub - Total		(2,915)
Used for Capital Financing in 2015/16		303
Total Available Receipts 31 March 2016		(2,612)

5 Treasury Management

5.1 At **Appendix F** is a brief report on the Treasury Management activity of the Council for 2015/16. In summary the Council operated throughout 2015/16 within the Authorised Limit and Operational Boundary limits approved in the Treasury Management strategy approved by the Council in February 2015.

5.2 The key facts from the report are:

- The overall borrowing requirement of the Council is £95.824m at 31 March 2016.
- The PWLB debt is £104.100m
- The finance lease debt is £0.019m
- No new PWLB borrowing was undertaken in 2015/16
- The HRA headroom at 31 March 2016 is £22.927m
- PWLB interest paid in 2015/16 was £3.675m

- Interest received on investments was £0.217m
- The Council had £39.0m invested at 31 March 2016

6 Conclusions and Reasons for Recommendation

6.1 General Fund

The Council has successfully met its savings target in respect of 2015/16 and has effectively managed its financial position to allow a contribution to the Transformation Reserve of £1.046m. While at the end of the financial year the Transformation Reserve amounted to £5.571m, with a further amount of £0.843m Efficiency Grant agreed to be transferred into the Reserve in 2016/17 it needs to be recognised that there are significant agreed commitments against the Reserve. On the basis that all recommendations to this meeting of Executive are accepted the reserve will have only £1.7m of uncommitted resources. As part of the review of the Medium Term Financial Plan which will be undertaken during the course of the current financial year Officers will give consideration to the use of capital receipts to fund certain of the agreed expenditure in order to protect the level of the Transformation Reserve for future years. While there are significant calls against the Transformation Reserve it does need to be recognised that the majority of these secure ongoing savings in the Council's revenue budgets which are crucial if the Council is to operate effectively against a background of ongoing central government funding reductions.

Officers will evaluate the 2015/16 financial outturn to identify areas where the budget can be reduced in respect of 2016/17 and future financial years. While it would be reasonable to anticipate that some savings will be secured some of the income growth and expenditure reductions had already been built into budgets for 2016/17 and future years whilst other savings which arose in 2015/16 cannot be relied upon to re-occur in the current or future financial years. The contribution to the Transformation Reserve has, however, provided the Council with resources to progress its Growth and Transformation agendas in order to protect the level of services to local residents.

6.2 HRA

The HRA has delivered an underspend of £0.032m which has been used to increase the level of the Development Reserve. The HRA continues to operate within the parameters established by the Business Plan and MTFP.

6.3 Capital Programme

The Capital Programme details total expenditure of £6.811 into a range of projects designed to deliver services and progress the Council's priorities. Appendix E shows that a number of schemes are ongoing and therefore both the expenditure and resources relating to these approved schemes will need to be carried forward to 2016/17. The Capital Programme was fully funded from within agreed resources during the year.

6.4 Treasury Management

During 2015/16 the Council has continued to operate within the framework established by the Treasury Management Strategy as approved in February 2015.

7 Consultation and Equality Impact

7.1 No direct implications..

8 Alternative Options and Reasons for Rejection

8.1 The financial outturn report for 2015/16 is primarily a factual report which details the outcome of previously approved budgets therefore there are no alternative options to consider.

8.2 The allocation of resources to earmarked reserve accounts has been determined in the light of the previously agreed policies of the Council. If the issues and risks currently anticipated do not materialise or are settled at a lower cost than anticipated then the earmarked reserve will be reassessed and returned to general balances.

9 Financial and Risk Implications

9.1 The financial implications are set out within the body of the report.

9.2 Members should note that the budgets against which we have monitored the 2015/16 outturn were those agreed within the Council's Medium Term Financial Plan. The Medium Term Financial Plan gave careful consideration to both the affordability of the budgets that were approved, and to ensuring that the level of balances remained adequate for purposes of enabling sound financial management. The fact that the outturn position for 2015/16 indicates that these financial targets have been achieved, gives the Council a firm foundation from which to achieve the service delivery and financial targets approved within the current Medium Term Financial Plan.

9.3 The issue of Financial Risk is covered throughout the report. The risk of not achieving a balanced budget, together with the risk that the Council's level of financial balances will be further eroded are currently key corporate risks identified on the Council's Strategic Risk Register. The outturn report shows that the Council's approach to mitigating these risks during 2015/16 has been successful, with our budgets balanced and the level of financial reserves improved.

9.4 While the Council has effectively addressed its Strategic Financial Risks during 2015/16 it needs to be recognised that the Council will need to continue to meet a range of challenging savings targets if it is to operate effectively within the financial environment established by the Comprehensive Spending Review.

10 Legal Implications including Data Protection

10.1 The Statement of Accounts is required to be prepared by the 30 June each year. The Council has now completed the accounts and they have been signed off by the Chief Financial Officer as at the 27 May 2016 which secures compliance with the Council's legal obligations.

11 Human Resources Implications

11.1 There are no Human Resources issues arising directly from this report.

12 **Recommendations**

12.1 That Members note the report and in particular the Council's financial outturn position in respect of 2015/16.

General Fund

12.2 That Members request the Accountancy Section to undertake a review of the under spend position of 2015/16 to determine where budget changes may be made to the 2016/17 and future budgets.

Housing Revenue Account

12.3 That Members note the outturn position of the HRA and the level of balances held at 31 March 2016 of £1,891,151.

Capital Programme

12.4 That Members approve the proposed carry forward of capital budgets detailed in Appendix E and totalling £2,910,674.

Treasury Management

12.5 That Members note the Treasury Management reported position as at 31 March 2016.

13 **Decision Information**

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	No
District Wards Affected	Not directly
Links to Corporate Plan priorities or Policy Framework	The Council's budgets are linked to its corporate priorities in order to ensure that expenditure is directed towards securing the Council's Corporate Plan priorities.

14 **Document Information**

Appendix No	Title
A	General Fund Summary 2015/2016
B	General Fund Account Outturn 2015/2016
C	HRA Income and Expenditure Account 2015/2016
D	Earmarked Reserves and Balances
E	Capital Programme 2015/16

F	Treasury Management 2015/16
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Held in Financial Services	
Report Author	Contact Number
Assistant Director – Finance, Revenues & Benefits	2214

GENERAL FUND SUMMARY

	A	B	C	D	E	F	G
	Original Budget	Revised Budget	Current Budget	Grant and Reserve Adjustments	Adjusted Current Budget	Actuals	Variance
	2015/2016	2015/2016	2015/2016	2015/2016	2015/2016	2015/2016	2015/2016
	£	£	£	£	£	£	£
Growth Directorate	3,054,161	3,468,333	2,569,874	(656,773)	1,913,101	1,660,718	(252,383)
Operations Directorate	2,903,111	2,999,735	2,909,999	(357,507)	2,552,492	2,404,894	(147,598)
Transformation Directorate	2,994,110	3,621,331	3,547,481	(512,935)	3,034,546	2,909,204	(125,342)
Provision for Pay Award	5,246	0	0		0		0
Net Cost of Services	8,956,628	10,089,399	9,027,354	(1,527,215)	7,500,139	6,974,816	(525,323)
Forecast Surplus - Transfer to Balances	5	270,207	467,591	80,471	548,062	299,928	(248,134)
<u>Debt Charges</u>	892,020	291,234	291,234	0	291,234	529,192	237,958
<u>Investment Interest</u>	(100,311)	(133,415)	(133,415)	0	(133,415)	(172,687)	(39,272)
	9,748,342	10,517,425	9,652,764	(1,446,744)	8,206,020	7,631,248	(574,772)
Appropriations:							
<u>Contributions to Reserves:</u>	1,545,323	2,328,112	2,328,112	33,000	2,361,112	3,156,118	795,006
<u>Contribution from Earmarked Reserves:</u>	(198,099)	(930,565)	(1,110,003)	189,930	(920,073)	(920,073)	0
<u>Contribution (from)/to Holding Accounts</u>	(33,579)	(176,056)	(162,740)	251,954	89,214	89,214	0
<u>Contribution (from) Grant Accounts</u>	0	(5,320)	(5,320)	3,912	(1,408)	(1,408)	(0)
<u>Contribution from S106 Holding A/cs</u>	(162,567)	(919,600)	111,183	967,948	1,079,131	1,079,131	0
<u>Efficiency Measures</u>	(350,000)	0	0			0	
TOTAL EXPENDITURE	10,549,420	10,813,996	10,813,996	(0)	10,813,996	11,034,230	220,235
Parish Precepts	2,227,081	2,285,865	2,285,865	0	2,285,865	2,285,865	0
Council Tax Support Grant - Parish	343,025	343,025	343,025	0	343,025	343,025	0
TOTAL SPENDING REQUIREMENT	13,119,526	13,442,886	13,442,886	(0)	13,442,886	13,663,120	220,235
<u>Revenue Support Grant from SFA</u>	(3,102,529)	(3,102,529)	(3,102,529)	0	(3,102,529)	(3,102,529)	0
Council Tax Grant (15/16)	(37,019)	(37,019)	(37,019)	0	(37,019)	(37,002)	17
<u>Business Rates Retention from SFA</u>	(3,463,663)	(3,719,663)	(3,719,663)		(3,719,663)	(3,977,956)	(258,293)
New Homes Bonus Grant 11/12	(117,312)	(117,312)	(117,312)	0	(117,312)	(117,312)	0
New Homes Bonus Grant 12/13	(193,346)	(193,346)	(193,346)	0	(193,346)	(193,346)	0
New Homes Bonus Grant 13/14	(169,639)	(169,639)	(169,639)	0	(169,639)	(169,639)	0
New Homes Bonus Grant 14/15	(292,058)	(292,058)	(292,058)	0	(292,058)	(292,058)	0
New Homes Bonus Grant 15/16	(277,154)	(285,730)	(285,730)	0	(285,730)	(285,730)	0
COUNCIL TAX - BDC precept	(3,189,278)	(3,189,278)	(3,189,278)	0	(3,189,278)	(3,189,278)	0
Council tax - Parish element from above	(2,227,081)	(2,285,865)	(2,285,865)	0	(2,285,865)	(2,285,865)	0
Council Tax Collection Fund Surplus	(50,447)	(50,447)	(50,447)	0	(50,447)	(50,447)	0
NNDR Collection Fund Deficit	0	0	0	0	0	46,906	46,906
Miscellaneous un-ringfenced grants	0	0	0	0	0	(8,864)	(8,864)
TOTAL FUNDING	(13,119,526)	(13,442,886)	(13,442,886)	0	(13,442,886)	(13,663,120)	(220,234)
BALANCE	0	0	0	(0)	(0)	0	1
<u>General Fund Balances</u>							
Opening balance 1 April	(1,700,073)	(1,700,073)	(1,700,073)	0	(1,700,073)	(1,700,073)	(1,700,073)
Transfer (to)/from balances	(5)	(270,207)	(467,591)		(548,062)	(299,928)	(299,928)
Closing balance 31 March	(1,700,078)	(1,970,280)	(2,167,664)		(2,248,136)	(2,000,001)	(2,000,001)

		Monitoring Report 1/4/15 - 31/3/16		C		F		G	
		Full Years		12 months		12 months		12 months	
Directorate		Budget	Actuals	Variance					
		£	£	£					
APP	G909	Cont. to Revenue Reserves (8022)	2,328,112	3,156,118	828,006				
APP	G909	Cont from Revenue Reserves (G909)	(1,110,003)	(920,073)	189,930				
APP	G909	Cont. To/from Revenue Grants (8040)	(5,320)	(1,408)	3,912				
APP	G909	Cont. To/from Holding a/cs - (8044)	(162,740)	89,214	251,954				
APP	G909	Cont. to/from S106 Holding a/cs - (8045)	111,183	1,079,131	967,948				
APP	G911	Provision for Repayment of External Loan (G911)	(47,689)	226,014	273,703				
APP	G913	Precept Demand from Collection Fund (G913)	(5,525,590)	(5,525,590)	0				
APP	G914	General Government Grants (G914)	(7,917,296)	(8,239,333)	(322,037)				
APP	G916	Interest Received (G916)	(163,627)	(221,097)	(57,470)				
APP	G919	Interest Paid - PWLB (G919)	336,777	319,584	(17,193)				
APP	G920	Interest Paid - Parish (G920)	2,146	2,396	250				
APP	G927	Interest Received (G927)	30,212	48,410	18,198				
APP	G928	Local Precepts (G928)	2,628,890	2,628,890	0				
APP	G930	T/f of General Fund Balance (G930)	467,585	299,928	(167,657)				
APP	G940	Recognised Capital Grants and Conts	0	(244,410)	(244,410)				
APP	G954	MIRS Reversals Cap Adj Acc (G954)	0	(18,802)	(18,802)				
APP	G956	MIRS Cap Grants Unnapp (G956)	0	244,410	244,410				
APP	G961	MIRS Collection fund adj acc. (G961)	0	101,802	101,802				
APP		Total for: Appropriations	(9,027,360)	(6,974,816)	2,052,544				
GROWTH	G005	Joint Chief Executive Officer (G005)	90,136	85,980	(4,156)				
GROWTH	G006	CEPT (G006)	350,005	321,821	(28,184)				Holding a/cs £2k and reserves £4k under spent, year end entries £22k release of BDP
GROWTH	G010	Neighbourhood Management (G010)	83,800	56,685	(27,115)				Vacancy savings, recruitment in 2016/17
GROWTH	G017	Private Sector Housing Renewal (G017)	50,130	39,497	(10,633)				
GROWTH	G020	Public Health (G020)	(28,000)	(42,000)	(14,000)				Joint Crem income higher than expected
GROWTH	G021	Pollution Reduction (G021)	158,855	150,335	(8,520)				

		Monitoring Report 1/4/15 - 31/3/16		C		F		G	
		Full Years		12 months		12 months			
		Budget		Actuals		Variance			
Directorate		£		£		£			
GROWTH	G022	Health & Safety (G022)	(120)	(317)	(197)				
GROWTH	G023	Pest Control (G023)	49,540	50,819	1,279				
GROWTH	G025	Food Safety (G025)	131,430	127,882	(3,548)				
GROWTH	G026	Animal Welfare (G026)	92,850	92,998	148				
GROWTH	G030	Street Trading (G030)	0	(452)	(452)				
GROWTH	G036	Environmental Health Mgmt & Admin (G036)	169,670	169,859	189				
GROWTH	G053	Licensing (G053)	(54,565)	(51,217)	3,348				
GROWTH	G054	Electoral Registration (G054)	190,681	139,650	(51,031)				1/5 to holding a/c of grant not spent £29k, reserves £7k under spent, salaries under due to vacancy £6k and various other small underspends £9k
GROWTH	G055	Democratic Representation & Management (G055)	620,468	604,929	(15,539)				
GROWTH	G056	Land Charges (G056)	3,543	14,063	10,520				
GROWTH	G057	District Council Elections (G057)	67,490	67,481	(9)				
GROWTH	G058	Democratic Services (G058)	147,619	144,870	(2,749)				
GROWTH	G060	Legal Services (G060)	149,819	282,996	133,177				Reserve funding joint service cost £30k, increase of £111k increase in legal provisions
GROWTH	G073	Planning Policy (G073)	262,110	244,590	(17,520)				Reserves £13k under spent.
GROWTH	G074	Planning Development Control (G074)	(104,176)	(257,035)	(152,859)				Increased Planning Fee income £112k., staff vacancies.
GROWTH	G076	Planning Enforcement (G076)	65,255	60,278	(4,977)				
GROWTH	G079	Planning Services Mgmt & Admin (G079)	19,687	19,555	(132)				
GROWTH	G085	Economic Development (G085)	136,710	81,289	(55,421)				Reserves under spent £51k.
GROWTH	G086	Alliance (G086)	9,250	7,250	(2,000)				
GROWTH	G088	Derbyshire Economic Partnership (G088)	15,000	15,000	0				
GROWTH	G107	Home Improvement Agency (G107)	(340)	(935)	(595)				
GROWTH	G116	Parish Council Elections (G116)	0	0	0				
GROWTH	G119	European Elections (G119)	0	0	0				

		Monitoring Report 1/4/15 - 31/3/16		C		F		G	
		Full Years		12 months		12 months		12 months	
		Budget		Actuals		Variance			
Directorate		£		£		£		£	
GROWTH	G132	Planning Conservation (G132)	29,770	29,175	(595)				
GROWTH	G143	Housing Strategy (G143)	35,126	27,618	(7,508)	Shared post vacant £4k.			
GROWTH	G144	Enabling (Housing) (G144)	23,845	19,527	(4,318)	Shared post vacant			
GROWTH	G145	Handy Van Service (G145)	0	(1,046)	(1,046)				
GROWTH	G154	ERDF - Work for Yourself (G154)	11,222	4,687	(6,535)	Additional income received			
GROWTH	G158	Police Commissioners Elections (G158)	0	0	0				
GROWTH	G171	S106 Education (G171)	330,112	(161,342)	(491,454)	Expenditure not spent c/f to future years, due earliest 1/3/19 - reported to S106 group 12/4/16			
GROWTH	G172	S106 Affordable Housing (G172)	1,116	0	(1,116)				
GROWTH	G176	Affordable Warmth (G176)	(9,055)	18,395	27,450	Income from DCC stopped			
GROWTH	G178	ERDF - Bols Public Realm (G178)	6,049	(2,886)	(8,935)	Extra income received			
GROWTH	G192	Scrutiny (G192)	19,340	18,869	(471)				
GROWTH	G193	Economic Development Management + Admin (G193)	189,378	151,361	(38,017)	Holding a/c £10k and reserves £21k under spent.			
GROWTH	G194	Assist Dir - Economic Growth (G194)	35,180	35,508	328				
GROWTH	G195	Assist Dir - Governance + Monitoring (G195)	34,139	34,145	6				
GROWTH	G196	Assist Dir - Planning + Env Health (G196)	32,857	32,767	(90)				
GROWTH	G204	CEPT - BIG Lottery Talent Match (G204)	(3,741)	(10,378)	(6,637)				
GROWTH	G209	Conservation - New Bolsover HLF Scheme	6,302	6,302	(0)				
GROWTH	G211	Help to Work (G211)	19,684	18,369	(1,315)				
GROWTH	G212	Budget Buddies (G212)	10,982	6,548	(4,434)				
GROWTH	G213	Volunteering (G213)	12,155	13,018	863				
GROWTH	G216	Raising Aspirations (G216)	5,589	2,539	(3,050)				
GROWTH	G218	Namibia Bound (G218)	25,500	1,450	(24,050)				
GROWTH	G220	Locality Funding (G220)	(126,088)	(156,518)	(30,430)				
GROWTH	G223	Joint Empty Property Officer	17,000	16,727	(274)				
GROWTH	G224	Prime Minister's Challenge Fund	46,500	15,969	(30,531)				

		Monitoring Report 1/4/15 - 31/3/16		C		F		G	
		Full Years		12 months		12 months			
Directorate		Budget	Actuals	Variance					
		£	£	£					
GROWTH	G225	Eats and Treats Events (G225)	6,340	5,873	(467)				
GROWTH	G226	S106 - Highways (G226)	(879,000)	(904,000)	(25,000)				
GROWTH	G229	Housing Standards (G229)	0	(555)	(555)				
GROWTH	G242	New Bolsover MV - CVP Worker (G242)	12,725	12,725	0				
GROWTH		Total for: Growth Directorate	2,569,874	1,660,718	(909,156)				
OPERA	G001	Audit Services (G001)	115,050	86,263	(28,787)				
OPERA	G007	Community Safety - Crime Reduction (G007)	48,660	46,882	(1,778)				Part of Consortium surplus released
OPERA	G013	Community Action Network (G013)	223,213	222,417	(796)				
OPERA	G018	Public Conveniences (G018)	4,602	4,602	(0)				
OPERA	G024	Street Cleansing (G024)	338,490	317,340	(21,150)				
OPERA	G028	Waste Collection (G028)	970,309	948,652	(21,657)				Under spent staffing costs £19k
OPERA	G032	Grounds Maintenance (G032)	535,308	528,481	(6,827)				
OPERA	G033	Vehicle Fleet (G033)	723,996	733,012	9,016				
OPERA	G034	Depot - South Normanton	30,000	29,338	(662)				
OPERA	G038	Concessionary Fares & TV Licenses (G038)	(9,120)	(9,194)	(74)				
OPERA	G040	Corporate Management (G040)	108,303	96,466	(11,837)				
OPERA	G041	Non Distributed Costs (G041)	706,650	708,854	2,204				
OPERA	G044	Financial Services (G044)	302,951	300,084	(2,867)				
OPERA	G046	Homelessness (G046)	153,128	146,181	(6,947)				
OPERA	G048	Town Centre Housing (G048)	(10,700)	(10,935)	(235)				
OPERA	G080	Engineering Services (ESRM) (G080)	99,220	75,161	(24,059)				Year end adjustments
OPERA	G081	Drainage Services (G081)	3,300	1,695	(1,605)				

Expenditure not spent c/f to future years, due 14/1/21 - reported to S106 group 12/4/16

		Monitoring Report 1/4/15 - 31/3/16		C		F		G	
		Full Years		12 months		12 months			
Directorate		Budget	Actuals	Variance					
		£	£	£					
OPERA	G083	Building Control Consortium (G083)	85,980	74,834	(11,146)				
OPERA	G089	Premises Development (G089)	(61,748)	(45,176)	16,572				Recharge from CBC lower than estimate
OPERA	G090	Pleasley Vale Mills (G090)	(121,952)	(155,166)	(33,214)				Year end entries £17k recharge from insurance reserve.
OPERA	G092	Pleasley Vale Electricity Trading (G092)	(44,938)	(97,070)	(52,132)				Income over achieved £9k (net). H+C under £13k due to timing, therefore orders rolled over to new year. Year end entries £9k release of BDP.
OPERA	G093	Sherwood Lodge (G093)	6,695	2,032	(4,663)				Additional income
OPERA	G095	Estates + Property (G095)	524,060	441,191	(82,869)				Reserves under spent £53k, Year end entries £13k release of BDP. Staff related costs under spent by £18k due to vacancies.
OPERA	G096	Building Cleaning (General) (G096)	73,336	71,826	(1,510)				
OPERA	G097	Groundwork & Drainage Operations (G097)	45,822	44,338	(1,484)				
OPERA	G099	Catering (G099)	6,000	5,073	(927)				
OPERA	G100	Benefits (G100)	442,400	267,517	(174,883)				£23k additional income t/f to holding a/c. Staff costs £29k under spent. Plus other various small under/over spends. Year end entries £110k less required for benefits bad debt provision.
OPERA	G103	Council Tax / NNDR (G103)	236,084	288,893	52,809				Analyse fees (NNDR) £27k over spent. Enforcement fees £17k over spent. Income for collection fund council tax payers costs under estimate by £17k, less various under spends including £4k staffing costs due to vacancies.
OPERA	G104	Sundry Debtors (G104)	92,270	93,254	984				
OPERA	G106	Housing Anti Social Behaviour (G106)	70,039	69,717	(322)				
OPERA	G111	Shared Procurement Unit (G111)	34,760	34,864	104				
OPERA	G113	Parenting Practitioner (G113)	30,807	30,794	(13)				
OPERA	G123	Riverside Depot (G123)	169,875	165,936	(3,939)				
OPERA	G124	Street Servs Mgmt & Admin (G124)	60,243	70,507	10,264				Year end entries £9k recharge from insurance reserve.
OPERA	G127	Planning + Estates Admin (G127)	46,214	45,416	(798)				
OPERA	G133	The Tangent Business Hub (G133)	(1,929)	(20,398)	(18,469)				Rents over achieved £18k.
OPERA	G135	Domestic Violence Worker (G135)	38,208	38,481	273				
OPERA	G138	Sherwood Lodge Development (G138)	20,000	9,445	(10,555)				Reserve expenditure not spent
OPERA	G142	Community Safety - CCTV (G142)	90,565	14,606	(75,959)				

		Monitoring Report 1/4/15 - 31/3/16		C		F		G	
		Full Years		12 months		12 months			
Directorate		Budget	Actuals	Variance					
		£	£	£					
OPERA	G148 Trade Waste (G148)	(61,792)	(15,594)	46,198					Income under achieved £27k and h+c over spent £32k. Year end entries £13k release of BDP.
OPERA	G149 Recycling (G149)	77,864	127,892	50,028					H+C over spent £68k, recycling credits over achieved £14k, recharges from NE under spent £4k due to vacancy.
OPERA	G151 Street Lighting (G151)	25,563	19,611	(5,952)					Electricity under spent £5k
OPERA	G153 Housing Advice (G153)	10,870	10,991	121					
OPERA	G156 The Arc (G156)	288,952	245,138	(43,814)					Reserves under spent £20k, staffing costs £5k under spent due to vacancy, income over achieved £24k, Business Rates over spent £7k.
OPERA	G159 Council Tax Benefit Reform (G159)	(43,333)	(58,530)	(15,197)					T/f to holding a/c of grant not spent £16k.
OPERA	G161 Rent Rebates (G161)	(190,190)	(90,077)	100,113					Difference from mid-year estimate to final claim
OPERA	G162 Rent Allowances (G162)	(135,218)	(245,045)	(109,827)					Difference from mid-year estimate to final claim
OPERA	G164 Support Recharges (G164)	(3,475,528)	(3,475,528)	(0)					
OPERA	G167 Facilities Management (G167)	20,500	17,341	(3,159)					
OPERA	G169 Closed Churchyards (G169)	10,000	10,000	0					
OPERA	G177 Discretionary Housing Payments (G177)	0	(0)	(0)					
OPERA	G190 Executive Director - Operations (G190)	49,980	49,735	(245)					
OPERA	G197 Assist Dir - Finance, Revenues + Benefits (G197)	31,890	31,920	30					
OPERA	G199 Assist Dir - Street Scene (G199)	31,709	32,362	653					
OPERA	G208 Assist Dir - Estates and Property (G208)	32,155	32,036	(119)					
OPERA	G219 Community Cohesion	30,426	25,439	(4,987)					Holding account funded
OPERA	G237 Joint Venture (LLP) (G237)	20,000	12,730	(7,270)					Reserve funded - okay
OPERA	G239 Housing + Comm Safety Fixed Penalty Acc (G239)	0	(1,738)	(1,738)					Income over achieved will be used for exp in future years
OPERA	Total for Operations Directorate	2,909,999	2,404,894	(505,105)					
TRANS	G002 I.C.T. (G002)	666,593	591,238	(75,355)					Leased lines £33k, business software £26k and hired + contract £3k all under spent.
TRANS	G003 Reprographics (printing) (G003)	115,239	114,292	(947)					

		Monitoring Report 1/4/15 - 31/3/16		C		F		G	
		Full Years		12 months		12 months			
Directorate		Budget	Actuals	Variance					
		£	£	£					
TRANS	G014	Customer Contact Service (G014)	731,535	705,212	(26,323)				Staffing costs £20k under spent.
TRANS	G015	Strategy & Performance (G015)	129,053	118,116	(10,937)				
TRANS	G027	Emergency Planning (G027)	15,200	15,140	(60)				
TRANS	G052	Human Resources & Payroll (G052)	294,270	268,390	(25,880)				
TRANS	G061	Bolsover Wellness Programme (G061)	58,439	62,536	4,097				
TRANS	G062	Extreme Wheels (G062)	87	(1,969)	(2,056)				
TRANS	G063	Go Football (G063)	11,916	12,693	777				
TRANS	G064	Bolsover Community Sports Coach Scheme (G064)	125,212	104,626	(20,586)				Casual staffing under spent £13k, income over achieved £7k.
TRANS	G065	Parks, Playgrounds & Open Spaces (G065)	46,705	42,652	(4,053)				
TRANS	G067	Culture & Heritage (G067)	44,775	38,147	(6,628)				
TRANS	G070	Outdoor Sports & Recreation Facilities (G070)	35,267	30,572	(4,695)				
TRANS	G071	Creswell Leisure Centre (G071)	153,181	176,438	23,257				Income under achieved £28k. Staffing costs over spent £7k.
TRANS	G072	Leisure Services Mgmt & Admin (G072)	153,332	171,167	17,835				Income under achieved £6k. Plus other various over/under spends. Year end entries £9k release of BDP and recharge from insurance reserve £28k.
TRANS	G112	Frederick Gents School Community Use (G112)	19,798	21,592	1,794				
TRANS	G125	S106 Percent for Art (G125)	164,131	15,288	(148,843)				Expenditure not all spent c/f to future years, due earliest 13/2/18 - reported to S106 group 12/4/16
TRANS	G126	S106 Formal and Informal Recreation (G126)	74,219	(6,326)	(80,545)				Expenditure not all spent c/f to future years, due 20/9/18 earliest - reported to S106 group 12/4/16
TRANS	G129	Bolsover Apprenticeship Programme (G129)	73,332	65,060	(8,272)				
TRANS	G146	Pleasley Vale Outdoor Activity Centre (G146)	34,253	44,167	9,914				Staffing costs over spent £3k, Business Rates over spent £13k (Analyse - backdated to April 2010) income over achieved £2k plus other various under spends.
TRANS	G155	Customer Services (G155)	64,914	60,599	(4,316)				
TRANS	G160	Clowne Leisure Centre (G160)	28,680	22,125	(6,555)				Staffing cost over spent £10k, income over achieved £11k plus other various under spends

		Monitoring Report 1/4/15 - 31/3/16		C		F		G	
		Full Years		12 months		12 months			
Directorate		Budget	Actuals	Variance					
		£	£	£					
TRANS	G168 Multifunctional Printers (G168)	57,789	54,155	(3,634)					
TRANS	G170 S106 Outdoor Sports (G170)	198,239	(22,751)	(220,990)					
TRANS	G173 SE Community Sports Activation Fund (G173)	1	0	(1)					
TRANS	G175 Leisure Outdoor Activity Events (G175)	0	(325)	(325)					
TRANS	G179 Streets Sports (G179)	(2,849)	(2,811)	38					
TRANS	G180 Special Events (G180)	0	(344)	(344)					
TRANS	G181 BLACA (G181)	0	(207)	(207)					
TRANS	G182 Village Games (G182)	4,773	(40)	(4,813)					
TRANS	G185 Club Link Makers (G185)	4,457	(195)	(4,652)					
TRANS	G186 PL4S Satellite Programme (G186)	0	(1,525)	(1,525)					
TRANS	G189 Executive Director - Transformation (G189)	50,105	50,107	2					
TRANS	G200 Assist Dir - Customer Services + Improvement (G200)	33,211	33,250	39					
TRANS	G201 Assist Dir - HR + Payroll (G201)	74,334	74,242	(92)					
TRANS	G202 Assist Dir - Leisure (G202)	33,302	33,598	296					
TRANS	G203 Sportivate (G203)	(191)	(1,345)	(1,154)					
TRANS	G205 Innovation (G205)	5,090	437	(4,653)					
TRANS	G206 Street Games (G206)	1,629	(3,355)	(4,984)					
TRANS	G207 Cycling (G207)	0	(2,491)	(2,491)					
TRANS	G221 Physical Inactivity (G221)		(19,313)	(19,313)					
TRANS	G222 Clowne Leisure Facilities Enhancement (G222)	47,460	46,365	(1,095)					
TRANS	Total for Transformation Directorate	3,547,481	2,909,204	(638,277)					
	Total for: General Fund	(6)	(1)	5					

Expenditure not all spent c/f to future years, due earliest 8/12/16 - reported to S106 group 12/4/16 - still waiting for decision on Joint Service Centre amount

Housing Revenue Account 2015/16

APPENDIX C

Description	A Revised Budget £	B Actual £	C Variance £
Expenditure			
Repairs and Maintenance	4,549,228	4,439,932	(109,296)
Supervision and Management	4,938,425	4,986,482	48,057
Special Services	620,187	559,729	(60,458)
Supporting People	780,222	789,706	9,484
Tenants Participation	87,863	82,395	(5,468)
Provision for Doubtful Debts	100,000	145,606	45,606
Debt Management Expenses	9,500	7,125	(2,375)
Total Expenditure	11,085,425	11,010,973	(74,452)
Income			
Rents	(20,940,023)	(20,952,779)	(12,756)
Garage Rents	(145,998)	(140,054)	5,944
Supporting People	(750,638)	(719,809)	30,829
Special Services	(332,825)	(325,563)	7,262
Leasehold Flats and Shops Income	(18,650)	(20,602)	(1,952)
Repairs and Maintenance	(9,345)	12,216	21,561
Supervision & Management/Rents/Rates/Taxes	(13,880)	(22,193)	(8,313)
Other Income	(1,310)	(1,030)	280
Total Income	(22,212,669)	(22,169,813)	42,856
Net Cost of Services	(11,127,244)	(11,158,840)	(31,596)
Appropriations			
Voluntary Debt Repayment	3,500,000	3,500,000	0
Interest Costs	3,346,191	3,355,966	9,775
Interest Income	(30,212)	(48,410)	(18,198)
Depreciation	2,383,034	2,136,101	(246,933)
Transfer to Major Repairs Reserve	1,480,988	1,796,906	315,918
Contribution to Insurance Reserve	50,000	50,000	0
Contribution to / from HRA Reserve	445,000	413,034	(31,966)
Use of Unapplied Revenue Grant	(57,750)	(54,750)	3,000
Net Operating (Surplus) / Deficit	(9,993)	(9,993)	(0)
HRA Balances			
Balance brought forward 1 April	(1,881,158)	(1,881,158)	
Movement in year	(9,993)	(9,993)	
Working Balance at End of Year	(1,891,151)	(1,891,151)	

Transfers to/from Earmarked Reserves

This note sets out the amounts set aside from the General Fund and HRA balances in earmarked reserves to provide financing for future expenditure plans, and the amounts posted back from earmarked reserves to meet General Fund and HRA expenditure in 2015/16.

	Balance at 1 April 2014 £'000	Transfers Out 2014/15 £'000	Transfers in 2014/15 £'000	Balance at 31 March 2015 £'000	Transfers Out 2015/16 £'000	Transfers In 2015/16 £'000	Balance at 31 March 2016 £'000
General Fund/HRA							
Area Based Grant/Working Neighbourhoods Fund	(585)	250	0	(335)	79	0	(256)
General	(451)	125	(61)	(387)	14	(33)	(406)
NDR Growth Protection	0	0	(705)	(705)	0	(795)	(1,500)
Insurance - GF	(353)	44	(90)	(399)	81	(90)	(408)
Insurance - HRA	(32)	15	(50)	(67)	51	(50)	(66)
Invest to Earn	(50)	0	0	(50)	50	0	0
IT and Office Equipment	(67)	78	(75)	(64)	23	(75)	(116)
Legal Costs	(100)	29	0	(71)	2	0	(69)
Local Development Scheme	(283)	64	(40)	(259)	63	(40)	(236)
New Build Reserve - HRA	(1,838)	1,922	(950)	(866)	67	(86)	(885)
Planning Delivery	(116)	0	0	(116)	24	0	(92)
Transformation Reserve	(3,158)	632	(2,372)	(4,898)	1,487	(2,160)	(5,571)
Vehicle Repair and Renewal - GF	(32)	12	(12)	(32)	5	(12)	(39)
Vehicle Repair and Renewal - HRA	(189)	53	(180)	(316)	263	(445)	(498)
CD Joint Crematorium Reserve	(169)	169	0	0	0	0	0
Total Earmarked Reserves	(7,423)	3,393	(4,535)	(8,565)	2,209	(3,786)	(10,142)

APPENDIX E

Fund	CAPITAL PROGRAMME SUMMARY	Approved Programme 2015/16 £	Actual Outturn 2015/16 £	Variance 2015/16 £	Carried Forward requests 2016/17. £
General Fund					
Assets					
	ASS AMP - The Arc	37,782	22,931	(14,851)	14,850
	ASS AMP - Pleasley Vale	209,663	143,976	(65,687)	65,600
	ASS AMP - Various Investment Properties	9,325	9,321	(4)	0
	ASS AMP - Leisure Buildings	50,360	29,644	(20,716)	20,716
	ASS CCTV - Riverside Depot	29,322	0	(29,322)	29,322
	ASS Asset Management Plan (Refurbishment Work)	17,457	0	(17,457)	0
	ASS Purchase - 3 Cotton St Bolsover	186,850	186,850	0	0
	ASS Refurbishment - 3 Cotton St Bolsover	142,500	105,579	(36,921)	36,921
	ASS Refurbishment of Oxcroft House	30,000	0	(30,000)	30,000
	ASS Council Chamber Alterations	85,500	80,294	(5,206)	5,206
	HRA Shirebrook Contact Centre	10,000	3,548	(6,453)	6,453
	ASS Middle Street Car Park	20,000	19,959	(41)	0
		828,759	602,101	(226,658)	209,068
Project Horizon					
	HOR ICT infrastructure - Project Horizon	28,504	0	(28,504)	0
	HOR Sherwood Lodge Disposal	78,000	28,679	(49,321)	49,321
		106,504	28,679	(77,825)	49,321
ICT Schemes					
	ICT ICT Intrastructure	55,932	20,000	(35,932)	35,932
	ICT Fleet Management System	6,890	0	(6,890)	0
	ICT Idox Uniform Estates Mgmt System	1,859	0	(1,859)	0
	ICT Automated Payment Machines	54,333	54,333	(0)	0
		119,014	74,333	(44,681)	35,932
Leisure Schemes					
	LEI Clune Street Recreation Ground	6,251	3,492	(2,759)	0
	LEI P Vale Outdoor Education Centre Ph 2	41,134	0	(41,134)	41,134
	LEI Clowne Leisure Facility	736,500	637,089	(99,411)	99,411
	LEI Fitness Equipment	20,939	20,874	(65)	0
		804,824	661,455	(143,369)	140,545
Private Sector Schemes					
	PS Disabled Facility Grants	496,708	488,625	(8,083)	0
		496,708	488,625	(8,083)	0
Vehicles and Plant					
	VEH Pick Up (Garage YT09 XVG)	22,000	17,569	(4,431)	0
	VEH Van (SS YT09 WSO)	25,000	0	(25,000)	25,000
	VEH Van (SS YT09 TGF)	25,000	0	(25,000)	25,000
	VEH Van (SS YT09 TEY)	25,000	0	(25,000)	25,000
	VEH Refuse Vehicle (VU10 HSV)	173,545	172,190	(1,355)	0
	VEH Tipper Van (Waste YN57 ECZ)	42,500	0	(42,500)	42,500
	VEH Tipper Van (Waste YN57 EDC)	42,500	0	(42,500)	42,500
	VEH 8 Hedgecutters	4,000	2,105	(1,895)	0
	VEH 10 Strimmers	5,000	3,268	(1,732)	0
	VEH Van (OC YN07 RHX)	42,500	0	(42,500)	42,500
	VEH Van (OC YN57 EBK)	73,651	73,651	0	0
	VEH Van (OC YN07 FLR)	42,500	0	(42,500)	42,500
	VEH Van (Leisure YP57 HNV)	19,200	0	(19,200)	19,200
	VEH Van (Leisure YP57 HTY)	14,700	0	(14,700)	14,700
	VEH Van (Leisure YP57 HTL)	16,100	0	(16,100)	16,100
	VEH Van (Drains YR09 LDN)	30,000	6,000	(24,000)	24,000
	VEH Refuse Vehicle (VN60 CXS)	175,000	0	(175,000)	175,000
	VEH Refuse Vehicle (VN60 CXU)	175,000	0	(175,000)	175,000
	VEH Refuse Vehicle (VN60 CXR)	175,000	0	(175,000)	175,000
	VEH Refuse Vehicle (VN60 CXT)	175,000	0	(175,000)	175,000
	VEH Refuse Vehicle (Vk58 JFV)	173,545	172,190	(1,355)	0
	VEH Transit 350 d/cab tipper (SS YP58 CJE)	25,000	0	(25,000)	25,000
	VEH Powerwash Trailer & Frame (SS)	10,000	0	(10,000)	10,000
	VEH DAF 45.160 Tipper 7.5 tones(YN58 AYD)	42,500	0	(42,500)	42,500

APPENDIX E

Fund	CAPITAL PROGRAMME SUMMARY	Approved	Actual	Variance	Carried
		Programme	Outturn		Forward
		2015/16	2015/16	2015/16	requests
		£	£	£	2016/17.
					£
VEH	Van (SS YP58 CEK)	25,000	0	(25,000)	25,000
VEH	MF TRACTOR (SS FN08 AOD)	60,000	0	(60,000)	60,000
VEH	Ransomes Mower (SS FJ06 WVS)	27,000	0	(27,000)	27,000
VEH	MF TRACTOR (SS FN08 ANU)	50,000	0	(50,000)	50,000
VEH	FORD RANGER (Leisure PV YT08 DWP)	20,500	20,418	(82)	0
VEH	FORD TRANSIT (can YS08 PJU)	20,000	0	(20,000)	20,000
VEH	VAN (CAN FP58 KHM)	20,000	0	(20,000)	20,000
VEH	Go-Carts x 2	17,000	0	(17,000)	17,000
VEH	Community Connect Mini Bus	22,500	22,485	(15)	0
VEH	Chipper (Large)	18,000	0	(18,000)	18,000
VEH	RCV Fleet - VU59 HWF (NEDDC)	16,700	16,700	0	0
		1,850,941	506,576	(1,344,365)	1,333,500
	Total General Fund	4,206,750	2,361,769	(1,844,981)	1,768,366
	Housing Revenue Account				
HRA	External Wall Insulation	561,413	570,218	8,805	0
HRA	Electrical Upgrades	178,381	117,732	(60,649)	60,649
HRA	Cavity Wall + Loft Insulation	3,859	3,364	(495)	0
HRA	External Door Replacements	160,557	75,901	(84,656)	84,656
HRA	Heating Upgrades	1,229,743	1,270,281	40,538	0
HRA	Environmental Works	100,000	0	(100,000)	100,000
HRA	Decent Homes - External	106,098	41,098	(65,000)	65,000
HRA	Kitchen Replacements - Decent Homes	420,000	424,385	4,385	0
HRA	Regeneration Mgmt & Admin	69,320	69,320	0	0
HRA	GD Boiler Replacement / Heat Meters	104,570	95,463	(9,107)	0
HRA	New Bolsover	350,000	6,653	(343,347)	343,347
HRA	Re Roofing	1,060,000	880,987	(179,013)	0
HRA	Flat Roofing	50,000	35,840	(14,160)	0
HRA	Blackwell Hotel Purchase	120,000	120,000	0	0
HRA	Rogers Ave Creswell - HRA New Build	377,275	384,754	7,479	0
HRA	Blackwell Hotel Site - HRA New Build	50,000	2,710	(47,290)	47,290
HRA	MACCS Software - Rents	11,900	11,900	0	0
HRA	Central Control Equipment	54,750	54,750	0	0
HRA	Van (R+M YT09 XVP)	19,242	19,242	(0)	0
HRA	Van (R+M YT09 XWN)	19,242	19,242	(0)	0
HRA	Van (R+M YT09 WOR)	19,242	19,242	(0)	0
HRA	Van (R+M YT07 BXH)	19,242	19,242	(0)	0
HRA	Van (R+M YS57 LVC)	19,242	19,242	(0)	0
HRA	Van (R+M YS57 AYV)	19,242	19,242	(0)	0
HRA	Van (R+M YP07 OCC)	19,242	19,242	(0)	0
HRA	Van (R+M YP07 FWA)	19,242	19,242	(0)	0
HRA	Van (R+M YP57 HRM)	19,242	19,242	(0)	0
HRA	Van (R+M YP07 FTZ)	19,242	19,242	(0)	0
HRA	Van (R+M DY56 OFB)	21,366	0	(21,366)	21,366
HRA	Van (R&M YP10 0RH)	20,000	0	(20,000)	20,000
HRA	Van (R&M YP10 0WA)	20,000	0	(20,000)	20,000
HRA	Van (R&M YP10 0XB)	20,000	0	(20,000)	20,000
HRA	Van (R&M YP10 0WF)	20,000	0	(20,000)	20,000
HRA	Van (R&M YP10 0TX)	20,000	0	(20,000)	20,000
HRA	Van (R&M YP10 0SZ)	20,000	0	(20,000)	20,000
HRA	Van (R&M YP10 0RP)	20,000	0	(20,000)	20,000
HRA	Van (R&M YP10 0WX)	20,000	0	(20,000)	20,000
HRA	Van (R&M YP10 0UV)	20,000	0	(20,000)	20,000
HRA	Van (R&M YP10 ETL)	20,000	14,131	(5,869)	0
HRA	Van (R&M YP10 ETJ)	20,000	14,131	(5,869)	0
HRA	Van (R&M YP10 ETF)	20,000	14,131	(5,869)	0
HRA	Van (R&M YP10 0RA)	20,000	0	(20,000)	20,000
HRA	Van (R&M YS10 0WU)	20,000	0	(20,000)	20,000
HRA	Van (R&M YP10 0XK)	20,000	0	(20,000)	20,000
HRA	Van (R&M YP10 0TK)	20,000	0	(20,000)	20,000
HRA	Van (R&M YP10 0WE)	20,000	0	(20,000)	20,000
HRA	Van (R&M YP10 0YY)	20,000	0	(20,000)	20,000
HRA	Van (R&M YP10 HRE)	20,000	0	(20,000)	20,000
HRA	Van (R&M YR60 AEJ)	20,000	0	(20,000)	20,000
HRA	Van (R&M YS10 OSN)	20,000	0	(20,000)	20,000

APPENDIX E

Fund	CAPITAL PROGRAMME SUMMARY	Approved	Actual	Variance	Carried
		Programme	Outturn	2015/16	Forward
		2015/16	2015/16	2015/16	requests
		£	£	£	2016/17.
					£
HRA	Van (R&M YS10 OVG)	20,000	0	(20,000)	20,000
HRA	Van (R&M YS10 OTA)	20,000	0	(20,000)	20,000
HRA	Van (R&M YS10 OUL)	20,000	0	(20,000)	20,000
HRA	CAR (Wardens FN10 NYG)	18,000	9,381	(8,619)	0
HRA	CAR (Wardens FN10 NXC)	18,000	9,381	(8,619)	0
HRA	CAR (Wardens FN10 MVL)	18,000	9,381	(8,619)	0
HRA	CAR (Wardens FN10 MVK)	12,000	9,381	(2,619)	0
HRA	Transit Connect (New Vehicle)	11,997	11,997	(1)	0
	Total HRA	5,779,649	4,449,685	(1,329,964)	1,142,308
TOTAL CAPITAL EXPENDITURE		9,986,399	6,811,454	(3,174,945)	2,910,674
Capital Financing					
General Fund					
	Specified Capital Grant	467,000	467,000	0	
	Private Sector Contributions	0	53,144	53,144	
	Prudential Borrowing	1,846,180	722,065	(1,124,115)	
	Revenue Contribution to Capital	0	45,000	45,000	
	Reserves	1,151,864	858,884	(292,980)	
	Capital Receipts	741,706	215,676	(526,030)	
		4,206,750	2,361,769	(1,844,981)	
HRA					
	Major Repairs Allowance	4,393,941	3,470,898	(923,043)	
	1-4-1 Capital Receipts	0	86,972	86,972	
	Prudential Borrowing	547,275	420,492	(126,783)	
	Revenue Contribution to Capital	66,650	66,650	0	
	External Grant	0	139,143	139,143	
	Vehicle Reserve	771,783	265,529	(506,254)	
		5,779,649	4,449,685	(1,329,964)	
TOTAL CAPITAL FINANCING		9,986,399	6,811,454	(3,174,945)	

BDC Treasury Management**Activity 2015/16****Capital Financing Requirement**

The key area of Treasury Management is the measurement and control of the overall debt position of the Council. This is calculated through the Capital Financing Requirement (CFR). The CFR calculates the Council's underlying need to borrow in order to finance its capital expenditure. The revised estimate of the CFR for 2015/16 and the actual outturn CFR are shown in the table below: -

	Revised Budget 2015/16 £000	Actual Outturn 2015/16 £000
Capital Financing Requirement 1 April	98,962	98,962
Prudential Borrowing General Fund	1,825	722
Prudential Borrowing HRA	470	436
Leasing Repayments	(19)	(19)
Minimum Revenue Provision (MRP)	(234)	(207)
Movement on other debt – retentions	0	20
HRA Debt Repayment per business plan	(3,500)	(3,500)
Repayment of Allowable Debt (HRA)	0	(590)
Capital Financing Requirement 31 March 2016	97,504	95,824

The overall outturn position shows a net reduction of outstanding debt of £3.138m in 2015/16. Prudential borrowing has been undertaken by the Council in 2015/16 for General Fund Vehicles, ICT projects, the Asset Management Plan and new Council Dwellings

The repayment of outstanding debt from the Sale of Council House receipts is the Allowable Debt sum of £0.590m. Under the current regulations when a Council dwelling is sold the Council is allowed to retain some of the capital receipts because it is carrying debt on each property following the HRA reforms settlement. It is called the Allowable Debt calculation. It is advisable that the retained receipt element for Allowable Debt is actually utilised to repay the debt outstanding on the sold houses otherwise the Council is carrying debt where it has no asset.

The Capital Financing requirement is split between the HRA and General Fund the balance of each is shown below:

Capital Financing Requirement at 31 March 2016	£000
General Fund	6,401
Housing Revenue Account	89,423
Total CFR	95,824

From the HRA CFR the Council is able to calculate the "headroom" available which is the gap between the HRA debt limit set by the Government when the HRA reforms were introduced. This is shown in the table below:

HRA "Headroom" calculation	£000
Housing Revenue Account – Debt Limit	112,350
Housing Revenue Account CFR 31 March 2016	89,423
Headroom at 31 March 2016 =	22,927

The above table shows that the Council's HRA has a headroom figure of £22.927m at 31 March 2016.

How the CFR is covered.

As mentioned above the CFR is the Council's underlying need to borrow to finance capital expenditure. To finance the CFR the Council has external borrowing, finance leases and the use of its own reserves and balances. The position as at 31 March 2016 is as follows:

	£000
Capital Financing Requirement 31 March 2016	95,824
Financed from	
External Borrowing via PWLB	104,100
External Borrowing via Leasing arrangements	19
Use of internal balances and reserves	(8,295)
Total Financing of CFR	95,824

PWLB Borrowing

The Council's total outstanding PWLB debt amounted to £104.100m at 1 April 2015. During 2015/16 no principal repayments were made. No new loans have been taken out with the PWLB during 2015/16. The profile of the outstanding debt is analysed as follows: -

PWLB BORROWING	Maturity Profile 31 March 2015 £	Maturity Profile 31 March 2016 £
Term		
12 Months	0	1,000,000
1 - 2 years	1,000,000	1,000,000
2 - 5 years	4,000,000	5,000,000
5 - 10 years	20,300,000	20,300,000
Over 10 year	78,800,000	76,800,000
Total PWLB Debt	104,100,000	104,100,000

PWLB Interest

The interest cost to the Council of the PWLB debt for 2015/16 is £3,675,550. The cost is split within the accounts between the HRA and General Fund based on the level of debt outstanding within the CFR.

Temporary Borrowing

Cash flow monitoring and management serves to identify the need for short term borrowing to cover delays in the receipt of income during the course of the year. During 2015/16 no short term borrowing was undertaken by the Council and therefore no interest charges were incurred.

Temporary / Fixed Investments

The table below details the investments held at 2015/16.

Bank Name	Balance Invested 31 March 16 £000
Fixed	
Nationwide	5,000
Goldman Sachs	5,000
Lloyds	5,000
Call Accounts	
Barclays	5,000
Santander	4,000
Money Market Funds	15,000
Total	39,000

From the table above it can be seen that the balance invested by the Council at 31 March 2016 is £39.0m. Interest earned from temporary investments during 2015/16 amounted to £217,010 and is detailed in the table below:

Bank Name	Amount Received
Nationwide	(30,753)
Goldman Sachs	(28,560)
Close Brothers	(24,164)
Lloyds	(12,753)
Barclays	(29,510)
Nat West Bank	(5,403)
Money Market Funds	(69,375)
Santander	(16,492)
Total	(217,010)

Overnight Balances

The balance of any daily funds is retained in the Council's general account with the Lloyds Bank.

Compliance with Treasury Limits

During the financial year the Council continued to operate within the treasury limits set out in the Council's Borrowing and Investment Strategy.

	Actual in year 2015/16 £000	Set Limits in year 2015/16 £000
Authorised Limit (total Council external borrowing limit)	104,119	113,969
Operational Boundary	104,119	108,969

Bolsover District Council

Budget Scrutiny

12th September 2016

Hard to Let / Sheltered Housing Update

This report is public

Report of the Head of Housing

Purpose of the Report

- To update Members on the progress made by the Housing Working Group in looking at modernisation of sheltered housing
- To agree the principals of the current design for modernising sheltered housing and to progress this to tender stage.
- To update members on the Safe and Warm scheme and propose a reduction in heating charges for the next three years.

1 Report Details

- 1.1 During 2014/15 the Improvement Scrutiny conducted a review of hard to let sheltered housing. This was reported to Executive in March 2015 with updates provided in June 2015, November 2015 and February 2016. These updates included the setting up of a Housing Working Group which is a working group of officer and members.
- 1.2 Since this time the Housing Working Group have been looking into a number of issues including the layout of some sheltered housing schemes and the need to bring these up to an acceptable modern standard. This has included meetings, site visits and meeting with architects.
- 1.3 The group looked at 2 schemes in detail.
- 1.4 Firstly, Valley View in Hillstown. This scheme has been unpopular with new residents as the majority of accommodation is in bedsit type accommodation. The proposed redesign of Valley View includes converting existing bedsits into one bedroom flats. This is done by a redesign of the layout within the existing footprint and eliminating wasted space.
- 1.5 There are also some improvements to the communal areas, created by moving the existing laundry which allows the residents lounge to be extended, and a space for buggy parking inside the building.

- 1.6 Although there are no immediate plans to aim the flats at a different demographic, the proposed design does allow the building to be split into a sheltered and a general needs scheme at a future date relatively easily.
- 1.7 Secondly, Alder House in Shirebrook. This scheme consists of both bedsits and one bed flats. This has been unpopular due to its location which although is in a quiet area is some distance from shops and local amenities. The property is poorly designed with large communal areas, and is built on a slope meaning that there are steps in the main corridor.
- 1.8 The proposed design for Alder House look at splitting the property into two distinct units. One side will be a reduced sheltered housing scheme for frail elderly tenants this will consist of 8 units and will have some communal areas. This will be on to floors with a lift access but level corridors.
- 1.9 The other wing will consist of around 12 self contained flats. Initial conversations have taken place with a local charity who offer supported accommodation with the view of offering this property under a Head Lease scheme to the charity who would then sublet units of supported accommodation. It is envisaged that this will be limited to single people over the age of 35. Alternatively it would be possible for the council to offer the flats as general needs clients over the age of , say, 50.
- 1.10 The Heating Systems on both sites is due for renewal within the next 5 years. It is proposed that the conversion work and the heating upgrade takes place at the same time to minimise cost and disruption.
- 1.11 It is worth noting the design of Valley View is almost identical to another sheltered schemes at Parkfields, Clowne. Unlike Valley View where there has been bathroom upgrades over the past few years, the heating system at Parkfields is due for replacement and is due for a heating upgrade as part of phase 1 of the Safe and Warm scheme which is currently out to tender. It is proposed to carry out the alterations at Park fields at the same time as the heating upgrade. And if successful this design option could be repeated on these other sites. In all cases the work for the redesign should be coordinated with the Heating upgrade under the Safe and Warm scheme.
- 1.12 The work on site is likely to be disruptive especially to older tenant, but this can be partially mitigated by improving empty flats and moving tenants into these. It is therefore recommended that properties at Parkfields and Alder House are not let until the work is completed. For future schemes the JAD Community Safety & Head of Housing is given the delegated powers to keep properties empty in advance of improvement works.
- 1.13 Members should also be aware of the Safe and Warm Scheme. This is a scheme to update the heating and hot water systems for sheltered and bungalow accommodation where there is a district heating system. Part of this work will involve the installation of individual energy monitors which allow tenants to be billed for their actual use of energy rather than paying a fixed amount. This project is designed to deliver the corporate target of reducing energy use in sheltered housing by 10% by 2019. This work needs to be coordinated with the modernisation work mentioned in this report.

- 1.14 The Safe and Warm Scheme will mean the current methodology of calculating charges for heating is obsolete. It is recommended that the Council make a commitment to reduce heating charges by 1% each year for the next three years or until we are able to provide individual bills to each property based on actual use. The 1% reduction echoes the reduction in rent over the same period.

2 Conclusions and Reasons for Recommendation

- 2.1 That investment is needed in sheltered housing to bring this to a modern standard.
- 2.2 That there need to be coordination between the modernisation project and the existing Safe and warm scheme.

3 Consultation and Equality Impact

- 3.1 Not directly, but it is intended to carry out consultation at each site once plans are available.

4 Alternative Options and Reasons for Rejection

- 4.1 Do nothing. Not acceptable as there remains a demand for good quality homes for older people

5 Implications

5.1 Finance and Risk Implications

5.1.1. There is some additional cost in progressing the initial design into detailed drawing and specifications that can be used to tender for work. This can be met from existing budgets.

5.1.2 There is some risk in reducing heating charges, but this is temporary as the medium term aim is to install controllable heating and heat meters. This potential shortfall can be met from existing budgets

5.2 Legal Implications including Data Protection

Not directly

5.3 Human Resources Implications

Not directly

6 Recommendations

- 6.1 That Members support the proposed modernisation of sheltered housing schemes
- 6.2 That the officers draw up detailed plans and specifications for both Parkfields and Alder House and seek tenders for this work
- 6.3 That modernisation projects are linked to safe and Warm Projects

- 6.4 That vacant properties at Parkfields and Alder House are not advertised.
- 6.5 That the JAD Community Safety and Head of Housing is given the delegated power not to let other schemes where modernisation is due.
- 6.6 That heating charges at sheltered housing schemes are reduced by 1% for each of the next three years, or until a heat meter is installed at the property.

7 Decision Information

Is the decision a Key Decision? (A Key Decision is one which results in income or expenditure to the Council of £50,000 or more or which has a significant impact on two or more District wards)	Yes/No
District Wards Affected	
Links to Corporate Plan priorities or Policy Framework	

8 Document Information

Appendix No	Title
Background Papers (These are unpublished works which have been relied on to a material extent when preparing the report. They must be listed in the section below. If the report is going to Cabinet (NEDDC) or Executive (BDC) you must provide copies of the background papers)	
Report Author	Contact Number

Report Reference –